



Postal Registration No. N.E.-771/2006-2008

THE GAZETTE OF MEGHALAYA

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Separate paging is given on this part in order that it may be filed as a separate compilation.

PART - IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated, _____

To

The _____

Sir,

I beg to apply for the post of _____ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. _____ vide T. V. No. _____ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first
(Please do not use any initials)

Surname

2. Date of Birth :

Year Month Date

3. Place of Birth :

Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)
(Please do not use initials).

5. Personal description :

A. Height

_____ M _____ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

Note : Particulars are to be filled in below the column in the space provided.

Shillong, the 17th September, 2008.

No.MPRO/PLN/06(MPFS-GEN)P-VII/2006-08/18.—Sealed tender affixing non-refundable Court Fee Stamp of Rs. 1000/- (Rupees one thousand) only are invited from bonafide, established, reputed manufacturers and registered reputed intending firms and supplier(s) or their authorised dealers/agents/representative for entering into the rate contract for supply of “**Communication equipment**” for Modernisation Scheme 2008-2009 as per the Specifications Annexed and terms and conditions laid down in the Tender Notice.

Terms and Conditions :-

1. Items offered must be of reputed companies/manufacturers and should meet with all the laid down specifications. Tender should be accompanied with catalogue, diagrams, samples, warranty/guarantee or any related papers and will be received upto 1300 hrs. on 17th October, 2008 by hand or by post. These will be opened on the same day at 1500 hrs. Tenderers, bidders or their authorised representatives are invited at the time of opening of the tender. Tenders received after 1300 hrs. of 17th October, 2008 by hand or by post will be summarily rejected.
2. Tender must be accompanied by:-
 - (a) Affixed non-refundable Court Fee Stamp of Rs. 1000/-.
 - (b) Earnest money of Rs. 5000/- (Rupees five thousand) only in the following forms only (i) Crossed Bank Draft or (ii) Deposit at Call payable to the Sr. Superintendent of Police (C) MPRO, Meghalaya, Shillong at any Nationalised Bank at Shillong. Tenderers belonging to Scheduled Caste/Scheduled Tribe may deposit 50% of the amount above subject to the production of such certificate.
 - (c) Valid and current Income Tax Clearance Certificate from the Income Tax Department.
 - (d) Valid and current Sale Tax Certificate from the Superintendent of Taxes.
 - (e) Value Added Tax Registration Certificate/TIN No.
 - (f) Authenticated copy of rate contract with DGS & D if tenderers have any existing and valid rate contract with DGS & D.
 - (g) Dealership/distributorship certificate from the Principal manufacturers.
 - (h) Attested copy of valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
3. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelop of the quoting firm will not be opened.
 - (a) Sale Tax certificate. - is enclosed.
 - (b) Income Tax Certificate. - is enclosed.
 - (c) Earnest Money - is enclosed.
 - (d) Court Fee Stamp - is enclosed.
 - (e) Trading Licence from KHADC, JHADC & GHADC (for non-tribal).
 - (f) Dealership certificates from Principal manufacturers.
 - (g) SC/ST Certificate.
 - (h) Passport size photograph of the bidder should also be enclosed.

Failure to enclose anyone of those above documents or any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted.
 - (a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes, and other incidental charges. Only local taxes should be shown separately if applicable.
 - (b) Should be inclusive of cost of accessories up to 31st March, 2009.
 - (c) Should be valid for one calendar year from the date of acceptance of tender. Should be quoted separately for each item.
 - (d) Should be quoted FOR destination Shillong, door delivery Sr. Superintendent of Police (C) MPRO, Meghalaya, Shillong.
 - (e) Should be inclusive of all Charges like packing, insurance, transit risk and other incidental charges only C.S.T. against 'D' form may be shown extra as applicable.
 - (f) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
 - (g) Once the rates offered in the tender are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Sr. Superintendent of Police, (MPRO) Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.
5. Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be superscribed as "Tender for Supply of Communication Equipments" under Modernisation Scheme 2008-2009 and must be sent by register post or hand delivery.
6. The successful tenderers will be:-
 - (a) Intimated by a Letter of Acceptance of the Sr. Superintendent of Police (C) MPRO, Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
 - (b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfillment of the terms and conditions of the contract which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer (s) will be forfeited to the Government in case of failure to furnish security money in full.
7. **RATES OF SECURITY DEPOSIT**

For contract upto Rs. 20,000/- 2% from local & 3% from non-Locals.

For contract upto Rs. 50,000/- 3% from local & 4% from non-Locals.

For contract upto Rs.1,00,000/- 4% from local & 5% from non-Locals.

For contract over Rs.1,00,000/- 5% for all categories.

The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.
8. The Sr. Superintendent of Police (C) MPRO, may rescind forthwith the contract in writing if:-
 - (a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.

- (b) Tenderer or his Agent/Servant are found guilty of fraud of this contract or any other contract.
- (c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Government may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding any terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Sr. Superintendent of Police (C) MPRO, Meghalaya, Shillong on behalf of the Government of Meghalaya.
 - (i) forfeiture of security deposit in whole or part.
 - (ii) making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
 - (iii) cancellation of the contract without any prior notice to the contractor.
 10. If the successful Tenderer(s) willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Sr. Superintendent of Police (C) MPRO, Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
 11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalisation of order depending on the availability of fund and actual requirements.
 12. Once the sample/technical specification of the items are approved, no change of brand, name, shape, pattern, quality or specifications will be entertained even on the plea of non-availability of raw materials or alternative offer of the same quality.
 13. The store, supplied must be of the same specifications, weight and quality as the tendered models/samples/ Technical Specification. If the items are rejected by the undersigned due to non-meeting of the Technical Specification the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
 14. Delivery must be completed within thirty days from the date of receipt of firm orders. No extension of delivery and installation period will be entertained.
 15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/Vouchers/ P.R. Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the sources. Freight to pay P.R. will not be accepted.
 16. Risk of transportation will be borne by the Tenderer themselves.
 17. Comprehensive on site warranty should be indicated along with after sale services facilities.
 18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
 19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
 20. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.
- N.B: Details can be obtained from the office of the undersigned on any of the working days between 10:00 AM to 4:30 P.M.

Sr. Superintendent of Police (C) MPRO,
Meghalaya, Shillong.

Sealed tenders along with Brocher/Catalogue for supply of "Communication equipment" to the office of the Senior Superintendent of Police (C) MPRO, Meghalaya, Shillong under the Modernisation of Police Force Scheme 2008-2009 will be received by the undersigned upto 1300 hrs. on the 17th October 2008 and will be opened on the same day at 1500 hrs. by the undersigned. Details may be collected from the office of the undersigned on any working day.

Sr. Superintendent of Police (C) MPRO,
Meghalaya, Shillong.

Appendix 'A'

LIST OF EQUIPMENT OF MEGHALAYA POLICE RADIO ORGANISATION

Sl. No.	Items/Equipment	Approx Qty.
1	Data terminal comprising of CPU/VDU/Keyboard	
	a) Multi function card for interfacing to VHF/HF Radio and Modem	30
	b) UPS 30 Min. Back up off of line	30
	c) Dot Matrix printer 24 pins 80 Col. Lx 800	30
2	Radio bench instrument	
	a) Signal generator 2030	3
	b) Frequency counter	2
	c) Oscilloscope	1
	d) Spectrum Analyzer	1
	e) AVO meter (moving coil)	5
	f) RF Power output Watt Meter	1
	g) RF Coupler elements	3
	h) Digital Multi meter.	10
	i) Soldering and De-soldering station	9

Appendix 'B'

Specifications

Sl. No.	Items/Equipment	Specification
1	<u>Data Terminals</u> Data terminal comprising of CPU/ VDU/Keyboard/Multi function card for interfacing to VHF/HF Radio & Modem/UPS 30 Min. Back up off of line / Dot Matrix printer 24 pins 80 Col. Lx 800	Intel Dual Processor 2.4 Ghz or better/Intel 945 Mother Board or better/1GB DDR II RAM/ HDD 80 GB Min./CD Combo Drive, Monitor TFT 15"/Keyboard 104 keys cherry type/optical mouse 6 USB Port (including 2 USB port in front) 1 serial port & Combo Drive with Sound card, Mic & Speakers (1 pair) Network Interface: 32 Bit 10/100 Ethernet controller with RJ 45 connector Channel Speed: 50 bauds to 9.6 Kbps software selectable (up to 64 Kbps optional), Bays: 4 Bays Min. (2 external and 2 internal) Serial Card: 4 Dedicated ports (which can be upgraded upto 8 ports) on a single machine Supported Connectivity: RS 232, BEST, Radio Modem, TP, PSTN, Satellite Phone & POLNET Printers: Facility to connect 2 printers 1 each for TX & RX Operating Software: Preloaded with GUI based standard OS & 5 port communication Software to support Radio Modem Multifunction card to support high speed VHF/HF Radio Modems 300/9600 Bps. Packet/FEC/Pactor Mode UPS of reputed company for a minimum of 30 minutes backup 24 pins, 80 column
2	<u>Radio bench instrument</u> a) Signal generator 2030 APLAB / OMEGA /MOTWANE	AM/FM Signal Generator Frequency Range: 100 KHz to 260 MHz in 8 ranges Frequency indication: 4 digit 0.3" LED display Output Waveform: Sine Output Voltage: 100 mV max. into 75 ohms Output Control: 0dB / 10 dB x 2 & fine control Modulation Internal Modulation Mod. Freq. : 1 KHz & 400 Hz selectable AM: upto 80 % adjustable FM : Dev. 0-100 KHz adjustable at 260 MHz Modulation External Modulation Frequency: 50 Hz to 20 KHz AM: 0-80 % AM FM: 0-100 KHz FM <u>Level: 15V p-p max.</u>

Sl. No.	Items/Equipment	Specification	
	b) Frequency counter APLAB/ OMEGA/ MOTWANE	1.3GHz Frequency Range Input A: 0.2Hz to 110 MHz Input B: 50 MHz to 1300 MHz Gate: 10msec, 100 msec, 1 sec, 100sec selectable Resolution: 100n Hz to 10 Hz Accuracy:± count ± time base accuracy Sensitivity Input A: 0.2Hz to 500MHz-30mV rms. 50MHz to 100MHz - 50mV rms. 100MHz to 110MHz - 100mV rms. Input B: 50MHz to 1.1GHz, 30 mV rms. 1.1GHz to 1.3GHz-60mV rms. Input Impedance Input A: 1 M ohm // 25pF nominal Input B: 50 ohms nominal Max. Input voltage. Input a - DC to 5 KHz: 300V DC + AC pk 5KHz to 110MHz: 5.5V + (1.25x10 ⁻⁶ rms) /(Freq. in Hz). Input B: DC- 50V. AC - 3V rms Attenuator: xl & x 10 Period Measurement Range	Input A: 10 nsec to 5 sec. Annunciators: LED indication for overflow, Gate time (0.01, 0. 1, 1, 10 in sec.), Display Hold, Freq. offset mode, Measurement mode (Freq. A conventional & normal, Freq. B, period A, ns, us, ms, sec., MHz, KHz & Hz) Display: 0.56" 8 digit LED display Display time: 0.8 sec to 5 sec & display hold Time Base Time Base Internal (1122x) Time Base Frequency: 10 MHz (OCXO) Stability over temp. Range (0 to 50°C): <± x 10. ⁻⁷ Short Term Stability: <± 5 x 10 ⁻⁸ / s Long Term Stability: <± 5 x 10. ⁻⁷ / day Warm up time: 15 minutes Internal Out: 5 V p-p. Time Base Internal (1122) Time Base Frequency: 10MHz (OCXO) Aging Rate: ± 5 PPM / Year Stability: ± 1 PPM Temp. Stability: ± 5 PPM from 0 to 50°C Internal Out: 3 V p-p Time Base External: 10 MHz Sensitivity: 2V p-p(min), 5 V p-p (max.)
	c) Oscilloscope APLAB / OMEGA / MOTWANE / TEKTRONIX	Characteristic Vertical System Input Channels Analog Bandwidth (-3d B) Calculated Rise Time 5mV/div (typical) Hardware Bandwidth Limits Input Coupling Input Impedance Input Sensitivity Range, 1 MΩ Input Sensitivity Range, 75 Ω, 50 Ω Vertical Resolution Max input Voltage, 1 MΩ Max input Voltage, 75 Ω, 50 Ω DC Gain Accuracy Offset Range 1 mV/div to 99.5 mV/div 100 mV/div to 995 mV/div 1V/div 1.01 V/div to 10 V/div Channel-to-channel isolation (Any two channels at equal vertical scale)	Digital Oscilloscopes DPO3032 2 300MHz 1.17 ns 20 MHz or 150 MHz AC, DC, GND 1 MΩ±%, 75Ω±1%, 50Ω±1% 1 mV/div to 10V/div 1 mV/div to 1 V/div 8 bits (11 bits with Hi-Res) 300 V _{RMS} with peaks ≤ ± 450 V 5 V _{RMS} with peaks ≤ ± 20 V ±1.5% with offset set to 0 V ≥100:1 at ≤100 MHz and ≥ 30:1 at > 100 MHz up to the rated BW

 Ω

Sl. No.	Items/Equipment	Specification	
	d) Spectrum Analyzer APLAB/ OMEGA / MOTWANE	1 GHz SPECTRUM ANALYZER Frequency Frequency Range: 150 KHz to 1050 MHz (-3dB) Frequency Resolution: Resolution 100 KHz Displayed: Display 4 digit Center Frequency: ± 100 KHz Display Accuracy/ Frequency stability (Drift) : < 150 KHz / hr Frequency scanwidth: Zero scan OH/div, and 100 KHz/div to 100 MHz/div in 1-2-5 sequence Frequency scanwidth Accuracy: $\pm 10\%$ IF Bandwidth, VBW: 4 KHz Sweep Time (Fixed) : 23ms AMPLITUDE Amplitude range:- 100 dBm to + 13 dBm Screen display range: 80 dB (10dB/div) Reference level: -27 dBm to + 13 dBm (in 10 dB steps) Reference level: ± 2 dB	Accuracy Average Noise Level:-99dBm (20KHz RBW) Frequency Response (Relative to 250 MHz, A TTN Spurious Responses intermodulation (3rd order): < - 75dBc (2 signals, -27dBm each freq. distance> 3MHz) Harmonic Distortion (2nd, 3rd): <-75dBc Absolute Amplitude Accuracy: ± 2.5 dB INPUT Input Impedance: 50 Ω Input Connector: BNC Input Attenuator: 0 to 40 dB (4 x 10 dB steps) Input Attenuator: ± 2 dB /10 dB step Accuracy Max. Input Level: 10 dBm, (odB attenuation) ± 20 dBm (with 20 dB attenuation). DC: ± 25 V Tracking Generator (only for SA30 11) Output Frequency Range: 150 KHz to 1050 MHz Output Power Level: -50dBm top + 1 dBm (in 10dB steps & fine control) Output attenuator: 0 to 40 dB (4x10 dB steps) Output Attenuator Accuracy: ± 1 dB Output flatness (150KHz to 1050MHz) : ± 1.5 dB Spurious Outputs harmonic Spurs & non harmonic spurs: <20dBc Output Impedance: 50 Ω (BNC female)
	e) AVO meter APLAB / BIRD/ MOTWANE	Display / no. of counts resistance range first effective range accuracy second effective range accuracy resolution terminal voltage range (DCV) accuracy short circuit current dielectric strength special features battery / life hrs. charging time input power supply	AN LOG MOVING COIL 0-50G Ω 50MQ - 5G Ω 5% RDG 5G Ω -50G Ω 10%RDG Selectable voltage from 1 KV to kKV 10% OF SET VOLTAGE 11KVAC Automatic Discharge of capacitive circuits after 12V/1.2Ahr 16Hrs 230V AC, 50Hz

Sl. No.	Items/Equipment	Specification	
	f) RF Power output Watt Meter BIRD/OMEGA/MOTWANE	PORTABLE WATT METER Power & freq. range Insertion VSWR Accuracy Insertion Loss RF sample output Connectors Finish Nominal size (includes connectors) Weight	5KW max 2-30 MHz, 1KW max 30-1000 MHz using bird plug in elements with N connectors 1.07 max to 1000 MHz $\pm 5\%$ of full scale 0.1 dB max (2-512 MHz). 0.2 dB max.(512 - 1000 MHz) variable -15 to -70 dB from BNC (Female) port OC type (Female N normally supplied) Gray powder coat 6.7/8" H x 5 1/8" W x 3.5/8" D (175 mm x 130 mm x 92 mm) 3 1/2 lbs (1.6 kg)
	g) RF Coupler elements	Elements Frequency bands (MHz).	Tables 1.2.3.3A.4.6 Elements Power Range 2-30 25-60 50-125 100-250 100 W 100H 100A 100B 100C
	h) Digital Multi meter. APLAB/ OMEGA / MOTWANE/ RISH	$3\frac{3}{4}$ Digits (12S ... 16S) & $4\frac{3}{4}$ Digits (18S) Basic Accuracy 0.25% (12S .. 15S)/ 0.1 % (16S) / 0.05% (18S) Protective Rubber holster for rough duty Root-mean-square value of distorted waveforms - TRMS (16S & 18S) Analog Scale (Bar graph) Autoranging / Manual mode RISHmulti 18S event counter measurement of the duration of event time counter (stop watch) capacitance measurement range upto 10,000 μ F dB measurement Storage Adaptor Storage of measuring values to multi s 1232 storage adaptor can be used offline (without PC) r online Memory capacity 128 KB approx. 100.000 measured values Recording with adjustable sampling from 50ms to 60 sec Computer connectivity through standard RS232C interface upgradable on multichannel recording system by cascading 100 Software for analysis of omine stored data on PC online transmission of emasuring data to PC representation of measured data in four displays data storage with programmable limit values and time windows analysis of derived parameter through calculator function	
	i) Soldering & De-soldering station.	Aplab / Motwane / Digicon	

Shillong, the 19th September, 2008.

NOTICE INVITING TENDERS

No.MFG/Tender-3/2008-09/11/623.—Sealed tenders affixed with non-refundable Court Fee Stamps of denomination indicated in the detailed tender document are invited for supply and installation of a Jaw Crusher, an Impact Pulveriser and a Vacuum Pressure Impregnation Plant.

Original Equipment manufacturers (OEMs), authorised dealers/agents of OEMs and firms and persons having past experience of successful supply and installation of at least two similar equipments/plants during past three years (ending on 31st August, 2008) may obtain the detailed tender document containing technical specifications of the above equipments/plants from the office of the undersigned on any working day from 22nd September, 2008 to 16th October, 2008 on payment of Rs. 100 (Rupees one hundred in cash) in cash or by a Demand Draft/Pay Order drawn in favour of the Conservator of Forest (T & Dev.) Meghalaya payable at Shillong. Alternatively, a copy of tender document from the department *website: www.megforest.gov.in*

Tenders complete in all respect along with enclosures indicated therein shall reach office of the undersigned on or before 1.00 P.M. on 17th October, 2008 and they will be opened on 18th September, 2008 at 1.30 P.M. in the presence of tenderers or their representatives. Conditional tenders and tenders received without Earnest Money Deposit (EMD) prescribed in the detailed tender document will be summarily rejected. The undersigned or any of his superior authority in the Government of Meghalaya reserves the right to reject all or any tenders, partly or wholly, without assigning any reason(s) thereof.

V. K. NAUTIYAL,

Principal Chief Conservator of Forests,
Sylvan House, Lower Lachumiere, Shillong.

Shillong, the 22nd September, 2008.

CORRIGENDUM

No.MPRO/PLN/06(MPFS-GEN)P-VII/2006-08/19.—Reference to this office tender notice No.MPRO/PLN/06(MPFS-GEN)P-VII/2006-08/18, dated 17th September, 2008. Appendix A Sl. No. 1 may be read as :-

Sl. No.	Items/Equipment	Approx. Qty.
1.	Data terminal comprising of CPU/VDU/Key Board a) Multi function card for interfacing to VHF/HF Radio & Modem b) UPS 30 Min. Back Up off of the c) Dot Matrix printer 24 pins 80 Col. Lx 800	30

Sr. Superintendent of Police (C) MPRO
Meghalaya, Shillong.

Shillong, the 17th September, 2008.

No.PRI.20/2008/130.—The Additional Director General of Police (Prisons), Meghalaya, Shillong invites Sealed Tenders Affixing non-refundable Court Fee Stamp as under:-

Where the Tender Value is:

- (a) Not exceeding Rs. 5, 000/- = Rs. 25/- only.
- (b) Exceeding Rs. 5,000/- but not exceeding Rs. 50,000/- = Rs. 50/- only
- (c) Exceeding Rs. 50,000/- but not exceeding Rs. 1,00,000/- = Rs. 100/- only
- (d) Exceeding Rs. 1,00,000/- but not exceeding Rs. 5,00,000/- = Rs. 200/- only
- (e) Exceeding Rs. 5,00,000/- but not exceeding Rs. 15,00,000/- = Rs. 300/- only

For entering into rates contract for supply of Clothing/Uniform Items (as per Annexure 'A') to the District Jails of Meghalaya, for the year 2008-2009 from manufacturers, authorized agents and dealers of repute.

- 2. Sealed Tender (accompanied with Sealed Samples for Clothing/Uniform items only) will be received upto 2.00 PM on October 13, 2008 (Monday) and will be opened on the same day at 3.00 PM. Tenderers, or their authorized representatives, may remain present at the time of opening of tenders. Tenders/Samples received after 2.00 PM of October 13, 2008 (Monday) by hand or post, will be automatically rejected.
- 3. Tender MUST be accompanied by:
 - 1. Earnest Money calculated @ 1% (one percent) for Non-Tribals and 0.5% (point five percent) for Tribals of the total value of articles tendered in anyone of the following forms, viz., Bank Draft/Deposit at Call/ National Savings Certificate/Fixed Deposit Receipt, from any Nationalized Bank payable at Shillong, duly pledged in favour of the Addl. Director General of Police (Prisons), Meghalaya Shillong. The Earnest Money, pending in this office in connection with other tenders/supplies, shall not be considered as valid Earnest Money for this tender.
 - 2. Attested Copy of Valid and Current Meghalaya Value Added Tax Clearance Certificate issued by the Superintendent of Taxes, Meghalaya.
 - 3. Attested Copy of Valid and Current Meghalaya VAT Certificate of Registration, along with list of items for which rates are offered, with Tax payer Identification No. (TIN No).
 - 4. Attested Copy of Valid and Current Central Sales Tax Registration Certificate.
 - 5. Attested Copy of Valid and Current Professional Tax Clearance Certificate issued by the District Council.
 - 6. Attested copy of Valid and Current Tax Clearance Certificate.
 - 7. Attested Copy of Scheduled Tribe Certificate.
 - 8. Attested Copy of Valid and Current District Council Trading license for Non-Tribals Tenderers.
 - 9. Self-attested Photograph of the Tenderer.
 - 10. Attested copy of Valid and Current Financial Stability Certificate, issued by any Nationalized Bank, certifying that the Firm/Supplier is capable to undertake the supply.
 - 11. A Declaration that no Spouse of the Tenderer is working in the office of the Addl. Director General of Police (Prisons), Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya.
 - 12. An Undertaking that the supply/work will be carried out by the tenderer only.
 - 13. Those tenderer who are authorized Agent/Dealers of the manufacturer, may submit Attested copy of Valid and Current Dealership Certificate.

14. The following information must be mentioned on the body of the envelope containing the tenders, failing which the sealed envelope of the quoting firms will not be opened:
 1. Court Fees Stamps of Rs. ——— is affixed.
 2. Earnest Money valued Rs. ——— is enclosed.
 3. Meghalaya Value Added Tax certificate valid upto ——— is enclosed.
 4. Meghalaya VAT Certificate of Registration with list of items is enclosed.
 5. Professional Tax Certificate valid upto ——— is enclosed.
 6. District Council's Trading license valid upto ——— is enclosed (for local non tribal firms).
 7. Scheduled Tribe Certificate is enclosed.
 8. Central Sales Tax Registration Certificate is enclosed.
 9. Tax Clearance Certificate is enclosed.
 10. Self-attested Photograph is enclosed.
 11. Financial Stability Certificate is enclosed.
 12. A Declaration that no Spouse of the Tenderer is working in the office of the Additional Director General of Police (Prisons), Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya, is enclosed.
 13. An Undertaking that the supply/work will be carried out by the tenderer only is enclosed.

4. RATES:

- a) Should be inclusive of all taxes to be deducted at source.
 - b) Should be valid for a period of 1 (one) calendar year (or upto 31st March).
 - c) Should be quoted separately for each item.
 - d) Should be quoted F.O.R. destination upto the different District/Units/Organisation Headquarters.
 - e) Should be inclusive of all charges like packing, insurance and other incidental charges.
 - f) Should be written clearly in figures and in words. Any alterations or over-writing must be fully signed by the tenderer without which the tender will stand rejected.
5. Tender should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender should be superscribed as, **Tender for supply of Clothing/Uniform Items to the District Jails of Meghalaya.**
 6. Tenderers are required to submit samples for items quoted. All samples submitted must clearly bear manufacturer's marking and specification brand name etc. whenever they are usually so marked and duly/ properly attached with firm's label on each sample furnished.
 7. Quantities of items indicated in the tender are only illustrative and may be increased/reduced or omitted from the list of items to be purchased on finalization of supply order.
 8. The risk on transport will have to be borne by the suppliers themselves.
 9. The tenderers should be prepared to accept item-wise rates approved by the Department otherwise their Earnest Money may be forfeited at the discretion of the Additional Director General of Police (Prisons), Meghalaya, Shillong.
 10. The Additional Director General of Police (Prisons), Meghalaya, Shillong, is not bound to accept the lowest tendered rates.

11. If at the time of opening of tender, there be any objections raised by the majority of the tenderer/representatives present as to the validity of any tender, the objections will be duly recorded and will be put up to the Purchase Board for rejection/consideration. The decision of the Purchase Board on such objections will be final and binding.
12. The successful tenderers will be intimated by a letter of acceptance by the Addl. Director General of Police (Prisons), Meghalaya, Shillong. Till then, no tenderer has any right to assume that his/her tender has been accepted. For any expenditure, incurred by any tenderers in anticipation of issue of letter of acceptance, there shall be no claim whatsoever for compensation.
13. In the event of tenderer failing to perform his/her part of the contract to the satisfaction of the department or disregarding any terms and conditions of the Tender Notice or the Contract Agreement, the tenderer shall be liable to any of the following action at the discretion of the Addl. Director General of Police (Prisons), Meghalaya, Shillong:
 1. Forfeiture of Security Deposit in whole or in part.
 2. Making good the loss caused to the Government through the inability, neglect or delaying to comply with the demand.
 3. Imposition of penalty (fine) in case of failure to make the supply within the stipulated time at the rate of 0.5% (point five percent) per day on the total amount of supply ordered for.
 4. Cancellation of the contract without any prior notice to the contractor/supplier.
14. All losses sustained by the Government due to failure, omission or neglect of the tenderer, all outstanding dues or any other sums which may be due to him/her, may be realized from his/her Security Deposit.
15. If the tenderer willfully neglects, fails to perform or observe any conditions of contract, or attempt to cheat or indulge in foul practice, the Addl. Director General of Police (Prisons), Meghalaya, Shillong, may impose a ban upon such tenderer for future business with the Department.
16. Successful tenderers will be required to furnish a **Security Deposit** and execute Contract Agreement to ensure fulfillment of the terms and conditions of the contract which the successful tenderers will have to enter into. The Security Deposit will be held by the department, free of interest and the deposit shall be subjected to forfeiture in case of non-fulfillment of any of the terms and conditions of the contract.
17. The Earnest Money of the successful tenderer will be released only after he/she furnishes the full Security Deposit within the time fixed by the Department for the purpose failing which, the Earnest Money may be forfeited to Government.
18. Earnest Money of unsuccessful tenderers will be released by the Department after the selection process of successful tenderer is finalized.
19. Following are the rates of Security Deposit:-

For contract upto Rs. 20,000/-, 2% from tribals and 3% from non-tribals.

For contract upto Rs. 50,000/-, 3% from tribals and 4% from non-tribals.

For contract upto Rs. 1,00,000/-, 4% from tribals and 5% from non-tribals.

For contract over Rs. 1, 00,000/-, 5% for both categories.
20. Once the rates offered in the tenders are accepted, no enhancement of rates will be allowed under any circumstances and the tenderer will be liable to supply at the rates accepted by the Addl. Director General of Police (Prisons), Meghalaya, Shillong. Failure to make the supplies at the accepted rates will entail cancellation of Contract Agreement and forfeiture of the Security Money to the Government.
21. Once the Sample is approved, no change of brand name, shade pattern, quality of specification, will be entertained even on the plea on non-availability of raw materials or alternative offers of similar quality.

22. The stores supplied must be of the same specification, weight and quality as per tendered samples (i.e. **Clothing/Uniform** Items). Tenderers will have to furnish the **counter samples of the Clothing/Uniforms Items** within 2 (two) weeks of receipt of intimation regarding acceptance of tender. Failure to submit counter-samples in time as per the specification of the approved sample will entail cancellation of offer and forfeiture of Earnest Money/Security Deposit.
23. Delivery shall have to be completed within 8 weeks from the date of receipt of supply orders. No extension of delivery period will be entertained beyond the stipulated period without genuine reasons.
24. Application for extension of time must be submitted to this office in time after receiving the firm order, and not later than the date fixed for completion of the supply. Application for extension of time received after the stipulated time will not be considered.
25. Payment will be made to the suppliers directly on completion of supplies and on correct receipt of goods by the respective consignee. Documents/Vouchers/Railway Receipts (R.Rs) bills etc., routed through Banks, will not be accepted. Consignments will be dispatched by the Firm after payment of all freight charges at source. Freight to pay Railway Receipts (R.Rs) will not be accepted.
26. Tax at source will be deducted as per rate applicable, from the Firm's bill, by the District/Units/Organisation offices concerned.
27. Tenderers may note that all samples (un-approved) submitted by them are returnable. These should be collected by the tenderers from this office at their own risk and cost, failing which the samples will be forfeited to Government. If the un-approved samples are not collected by the unsuccessful tenderers within 1 (one) month of finalization of the tender by the Departmental Purchase Board, these shall be disposed off by the Department without any compensation to the unsuccessful tenderers.
28. List of items at **Annexure-A** (Clothing/Uniform Items to the District Jails of Meghalaya), are attached.

Additional Director General of Police (Prisons),
Meghalaya, Shillong.

TENDER NOTICE

Sealed Tender for supply of **Uniform/Clothing items to the District Jails of Meghalaya**, are invited and will be received in the Office of the undersigned upto **2.00 PM on October 13, 2008 (Monday)** and will be opened at **3.00 PM**, the same day. Necessary details may be obtained from the office of the undersigned during office hours on any working day.

Additional Director General of Police (Prisons),
Meghalaya, Shillong.

Annexure - 'A'

Sl. No.	Particulars of Uniform	Quantity	Rate	Total
1)	Ammunition Boot.	119 Nos.		
2)	Angola Shirt full sleeve with 2 breast pockets with bokram made to measurement.	270 Nos.		
3)	Belt (Leather).	135 Pairs.		
4)	Beret cap (Khaki).	135 Pairs.		
5)	Cap Badge.	135 Pairs.		
6)	Khaki Terry Cotton Shirt full sleeve with 2 breast pockets made to measurement.	270 Nos.		
7)	Khaki Terry cotton Trouser with 3 loops made to measurement.	270 Nos.		
8)	Khaki woolen serge trouser with 3 loops made to measurement.	270 Nos.		
9)	Khaki Terry cotton Tunic Coat made to measurement.	270 Nos.		
10)	Kit Box.	135 Pairs.		
11)	Lanceyard/Whistle cord.	135 Pairs.		
12)	Mosquito Net (single/double).	135 Pairs.		
13)	Shoes (for ladies).	16 pairs.		
14)	Shoulder Badge.	270 Nos.		
15)	Socks Nylon (Khaki).	135 Pairs.		
16)	Socks Woolen (Khaki).	135 Pairs.		
17)	Umbrella.	135 Pairs.		
18)	Whistle Mettle.	135 Pairs.		
19)	Woolen Great Coat made to measurement.	135 Nos.		
20)	Woolen Jersey as per size.	135 Nos.		